



# National Industrial Security Program Enterprise Mission Assurance Support Service (NISP-eMASS) Training Access & Procedures Guide

Date: January 14, 2019

Version 2.0

- Objective** This document provides Cleared Industry security professionals with instructions to access
- eMASS Computer Based Training
  - DoD Cyber Awareness Challenge Training

### \*\*\* Acquiring Access (Prerequisites)

Cleared Industry security professionals requiring access to the DISA eMASS Computer Based Training, must have the DoD PKI certificates on one of the following:

- Valid DoD Common Access Card (CAC)
- External Certification Authority (ECA) Certificate

*Note: Cleared Industry contractors should not use previously issued DoD credentials (i.e., DoD Military Reservists) when executing tasks associated with their current NISP responsibilities.*

### eMASS Computer Based Training for ECA Certificate Users

**RMF Knowledge Service access** Users with an ECA certificate must obtain access to the RMF Knowledge Service site in order to access the DISA eMASS Computer Based Training.

Users with a **valid ECA** will execute the following procedures:

1. Access the RMF KS portal at:  
<https://rmfks.osd.mil/rmf/Pages/default.aspx>
2. Click on the [LOGIN] button at the bottom of the RMF KS webpage

Click on [DoD ECA Certificate] on the Windows Security Alert Box

### Sponsorship Request Form

*At this time the **SPONSORSHIP REQUEST FORM** page will appear; then the user will complete the form as follows:*

1. Enter the User Information in the **TOP PORTION**
2. Go the **BOTTOM PORTION**
3. Choose the **Email** or **Name** option from the Drop Down
4. Enter the **SPONSOR Email** or **Name**
5. Click the **FIND SPONSOR** button
6. Click on **SPONSOR Email** or **Name**
7. Submit **FORM**
8. **A Sponsorship Request Received** confirmation should appear

### eMASS Training Link

*At this time the ISSP will receive the sponsorship request and grant approval. **The user will now be able to access the RMF KS and the DISA eMASS Training** at [https://rmfks.osd.mil/rmfresources/eMASS/CBT\\_Sept2018/index.aspx](https://rmfks.osd.mil/rmfresources/eMASS/CBT_Sept2018/index.aspx)*

## eMASS Computer Based Training (CBT) for Common Access Card (CAC) Users

---

Information  
Assurance  
Support  
Environment  
(IASE) webpage

1. Go to the DISA Information Assurance Support Environment (IASE) webpage at:  
<https://iase.disa.mil/eta/Pages/index.aspx>
2. Mouse over on the **Tools** dropdown
3. Mouse over **DOD Cybersecurity Enterprise Tools>eMASS \*PKI Enabled**
4. **Click on eMASS \*PKI Enabled**
5. **Click on eMASS Training** in the left-hand menu
6. **Click on eMASS Supplemental Training** in the left-hand menu
7. **Click on the eMASS v5.X.x Computer Based Training (CBT)** media icon on screen
8. Populate the **FIRST NAME** and **LAST NAME** fields
9. Select the eMASS **VIEW ALL** Role
10. Click **START** to initiate the eMASS Role Based Training
11. **COMPLETE THE TRAINING & SAVE a copy of the COMPLETION CERTIFICATE**

---

## Completing the DoD Cyber Awareness Challenge (CAC) Training

---

1. Go to **DISA IASE Online Training Catalog** at:  
<https://iase.disa.mil/eta/Pages/online-catalog.aspx>
2. Select "**Launch Training**" under the Cyber Awareness Challenge Description
3. Select "**Start New Session**"
4. **Complete Training & SAVE** a copy of the **COMPLETION CERTIFICATE**
5. If you are having issues launching the training, please refer to the Troubleshooting Guide at:  
<https://iase.disa.mil/eta/Pages/online-catalog.aspx>

---

## Important Notes

---

**NOTE** For difficulties accessing the DISA eMASS training.

- Ensure that the PKI/ECA certificates are those associated with the National Industrial Security Program (NISP) system
- If multiple PKI/ECA certificates are available for the Cleared Industry company, ensure the NISP system associated ECA certificate is selected.

If you have one of the listed certificates and cannot login, **please send an email to the RMF Technical Inquiries Team @:**

**NOTE** [osd.pentagon.dod-cio.mbx.support-rmfknowledgeservice@mail.mil](mailto:osd.pentagon.dod-cio.mbx.support-rmfknowledgeservice@mail.mil)

**Participants** need to verify the specific processes for access.

Contact Information	
RMF Knowledge Service	<a href="mailto:osd.pentagon.dod-cio.mbx.support-rmfknowledgeservice@mail.mil">osd.pentagon.dod-cio.mbx.support-rmfknowledgeservice@mail.mil</a>
DSS NAO eMASS Team	<a href="mailto:dss.quantico.dss.mbx.emass@mail.mil">dss.quantico.dss.mbx.emass@mail.mil</a>